

Georgia Grant Professionals Association
Chapter Meeting
June 27, 2017

I. Introductions and Guest Speaker:

Rhonda Holliday Ph.D. Morehouse School of Medicine, Community Health and Preventative Medicine, Chair: Social and Behavioral Sciences Institutional Review Board (IRB).

Dr. Holliday gave a review and updated the members on the rules regarding human subjects in research. IRB review ensures that research meets ethical guidelines. It serves to protect the rights and welfare of research participants, as well as addressing diversity and special populations. First, is the interaction or intervention involving living humans actually research? If results are published or become generalizable knowledge, then the project is research and requires IRB approval. The Collaborative Institutional Training Institute (CITI) provides training courses for academics on research regulations for human subjects. Morehouse School of Medicine offers a special course in human subjects' research for community members. Second, what is the risk level? Minimal Risk is akin to everyday living. The IRB gives Full, Expedited, and Exempt Reviews depending on the risk level. When writing consent forms, consider keeping the reading level to the 8th grade reading level or lower. Protecting the privacy and confidentiality of research participants is critical, but they are two different things. Privacy is the person. Confidentiality is the data. Morehouse School of Medicine has resources and templates for IRB reviews.

II. Business Meeting

A. May Meeting Minutes. Minutes are on the website and linked to the eVite. Minutes were approved.

B. President's Report – Meghann Adams

1. Webex -Technical Difficulties today, but members will continue to have remote access.
2. GPA Member Survey - Reminder to complete.
3. 19th Annual National Conference for Grant Professionals - Paradise Point and Spa in San Diego. A few rooms are still available. The conference is slated for Chicago in 2018.
4. Pioneer Award Nominations are open until 6/30 for Funders. If you submit, there is a drawing for a free GPA membership.
5. Georgia Chapter Silent Auction item for the National Conference - Usually do a GA themed basket. We need ideas.
6. GPC Study Group - If interested, Meghann will facilitate.
7. GPA Membership Scholarship Application - Closed for Conference attendance and GPC. Recipients will be notified in August. Membership Scholarship opens in August and closed September 15. The selection committee expects substantive answers.

C. Treasurer's Report – Kerri Gober - Current balance is \$19,776 as of 5/30/17 from conference fees, sponsorships, and chapter memberships.

D. Committee Reports – Meghann Adams - Sign Up for the various committees.

1. Program Committee – Samantha Weinberg (Chair) - The committee developed a resource list. July speaker and topic remains open. The Foundation Center will be the topic for August.
2. Membership Committee – Pat DuBoise (Chair) - The committee has not met yet, but reported positive feedback regarding remote participation. Outreach emails were sent to non-GPA members, non-chapter members, recent renewals, and memberships about to expire.
3. Communications Committee – Meghann Adams (Chair) - Met and discussed ideas.
4. Every Chapter Challenge – Samantha Bishop (Chair) – Meghann spoke on behalf of Samantha, who was absent. This fundraising supports GPA and GPC.
5. Southern Regional Grant Conference – Amanda Day (Chair). Amanda was absent. Attendees discussed timing of programming and keynote speaker. There were 65 attendees. The conference should make a profit. The next conference should be in March or April. Sign up now for planning.

Meeting adjourned at 11:36 am. The next meeting is July 25, 2017.

Prepared and submitted by Deborah Cook, 07/06/2017.